Little Falls Township Agenda
Reorganizational Meeting
March 18, 2019 @ 6:30 pm

1. Call Meeting to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. New Business
    a. New Board members sworn in

5. Township Board Chairman & Vice Chair Selection:
    a. Township Board Chair
    b. Township Board Vice Chair

6. Adopt a schedule of Boards regular monthly meeting:

7. Designate an official newspaper:

8. Set compensation for Township Officers and Employees

a. Salary for Chairman 1 extra meeting per month Est 2016

b. Salary for Clerk $4,200.00 Est 2016

c. Salary for Treasurer $3,504.00 Est 2016

d. Compensation of Election Judges $12.00 per hour Est 2018

e. Compensation of Head Election Judge and Deputy $16.00 per hour Est 2018

f. Compensation of Township Board for meetings $85.00 Est. 2016

g. Compensation to open and close the Town Hall Town Hall: rental fee $75.00, damage deposit $200.00. 2 hours of time will be allocated for opening and closing for rentals @ base level rate with no mileage to be paid.

h. Compensation of Township Officers, Board, & Employees labor: $18.50 per hour. Effective January 1 of each year, based on Morrison Counties established yearly starting pay for Morrison County Shop laborers.

i. Compensation for Mileage/Idle Time compensation for Township Officers, Board and Employees: $0.33 miles per hour (at Fed mileage rate) for idle time while personal vehicle is in use, idling, for township purposes. Vehicles must have an hour meter and claimant cannot claim gas if claiming the hourly compensation. The intent is to use the Township truck for the majority of TWP work.

j. Travel expense, meals, motels, incidentals.
For travel, LF TWP will use the Governmental Services Administration (GSA) tables by area. Per diems claimed over a course of days should be claimed at 75% of rate for first day, full rate for interim days, and 75% rate for last day.

9. Designate one or more posting places:

10. Designate supervisor to fill duties/positions created the Town Board:
    a. Road Supervisor
    b. Road Supervisors (Emergency)
    c. Safety Chairman
    d. AWAIR
    e. Town Hall and Community Center Officers
    f. Asset Manager
    g. Animal Control/Dangerous Animal Control Officers

11. Designate a bank as the town depository

12. Consideration of potential conflict of interest issues:

13. Review and amend Board Policies as needed and Permits:

14. Review Township's AWAIR plan:

15. Inventory training and reference materials:

16. Confirm the Township's Financial Reporting Form:

17. Identify upcoming training opportunities:
In lieu of actual training opportunities listed, have $8,000 in budget & review later if there is a need to increase.

18. Confirm List of Officer's Form 2019:

19. Other Business:
    a. Appointment of deputies
    b. Compensation of deputy in absence policy:
    In the absence of an elected official, the deputy will receive per meeting pay plus base pay per hour for required duties until the elected official returns.
    c. Invite List for June meeting

20. Abstract of Actions for 2019:

1. Civil Defense Coordination	Charles Parins
2. Road Supervisor	George Sandy III
3. Road Supervisors (Emergency)	All the Board
4. ACOG (Area Council of government) Representative	Charles Parins
5. Weed Inspector	George Sandy III
6. Safety Chairman	John Theis
7. AWAIR	John Theis
8. Town Hall and community Center Officers	All the Board
9. Asset Manager	John Theis
10. Animal Control/Dangerous Animal Control Officers	All the Board
11. Fire Protection	City of Little Falls
12. Meeting Dates	1st Monday of the Month
13. Meeting Dates if First Monday is a holiday	2nd Monday of Month
14. Road Contractor	DLL – backup County
15. Training Budget	$8,000.00
16. Town Depository	Pine Country Bank
17. CD's *(FDIC Insured, EST 2014)*	Central MN Credit UN
18. Morrison County Technology Service	All the Board

21. Adjournment